

## Portland Timbers Advised Grant Proposal Guidelines

### Stand Together Mission

Stand Together is the relationship between the Timbers, Thorns FC, T2 and our fans. It signifies the commitment we have to support and stand by our community on and off the field. Our mission is to harness the power of sport to improve the lives of children and families through targeted programs, deep partnerships, and philanthropic giving.

### Areas of Focus

The Portland Timbers Community Fund (PTCF), an advised fund of the Oregon Community Foundation, supports charitable, non-profit organizations, registered as a 501(c)(3) with tax-exempt status from the IRS, and that are located within one of the four surrounding counties of the Portland metro area; Multnomah, Washington, Clackamas, and Clark County in SW Washington. Grant seeking organizations must fall under one of the following areas of focus for consideration:

#### ACTIVITY AND WELLNESS

With an emphasis on soccer and inclusiveness, embracing diversity and all ability levels

*Keeping local children active & healthy in our community by providing safe, structured areas & activities for play*

#### EDUCATION

With an emphasis on all students reaching the third grade reading level, as well as STEM programming

*Fostering a lifetime love of learning and literacy in our local children*

#### ENVIRONMENT

With an emphasis on building local awareness and activism

*Growing the greenbelt and gardens within our city limits with the help of local youth and their families*

### Proposal Guidelines

Only organizations that strongly align with the PTCF's foci will be considered for funding. Submissions should make a strong case that your grant will help the PTCF positively impact the areas of focus, listed above. Additionally, Proposal's will only be accepted from organizations who demonstrate a mature budget, show additional community support and have a track record of effective programming.

We limit organizations to one (1) grant application per year. Organizations who receive a grant will not be eligible for additional funding from the PTCF until a calendar year has passed. Grants from the PTCF are awarded in \$2,500-\$10,000 range. The proposal review and approval process will take place the two months preceding granting, so please take that into account when determining the timing of funds needed.

Proposal's are only accepted in PDF form by email to [StandTogether@timbers.com](mailto:StandTogether@timbers.com) and **must be received by 5:00pm** the day they are due. To be fair to all applicants, the PTCF strictly enforces the submission deadlines; late proposals are not accepted.

*\*Please note the PTCF application has changed and no longer requires an LOI*

### Review Process Timeline for 2019 Grant Cycles:

| Grant Cycle | Proposals Due by 5:00pm | Grantees Awarded and Recognized | Grantee Evaluations Due |
|-------------|-------------------------|---------------------------------|-------------------------|
| Cycle 1     | February 1              | May                             | December                |
| Cycle 2     | June 7                  | September                       | March                   |

### Additional Eligibility Requirements

The PTCF will not consider requests from individuals, private foundations, organizations that discriminate on the basis of race, class, gender, or national origin, organizations that support political campaigns or lobbyist groups, or fraternal or religiously affiliated organizations. The PTCF will not consider requests from individual schools, PTOs, or PTAs. The PTCF will only consider requests that are tied to a specific project and will not consider donations that will be used for annual appeals, debt reduction, endowment funds, legal expenses, or employee salaries.

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## Portland Timbers Advised Grant FAQ

**Q: Is an LOI required as part of the grant application process?**

A: We no longer require an LOI. Applicants are only required to submit a proposal as part of the application. Grantees will be selected and notified approximately two months later.

**Q: Does the PTCF support projects centered on fundraising, marketing, operating or capital initiatives?**

A: No. The PTCF is focused on supporting local direct programs that benefit youth in the greater Portland Metro community.

**Q: When can we apply for a PTCF grant?**

A: The PTCF awards grants two times per year. You may apply for either a Cycle 1 or Cycle 2 grant depending on the timing of funding needs.

**Q: How many times can we apply for a PTCF grant?**

A: You may only apply for a PTCF grant once per year, unless you are a grant recipient (see question below). Applicants who submit a proposal in two consecutive cycles will not be considered.

**Q: If we receive a PTCF grant, when can we apply for another PTCF grant?**

A: You may apply for a grant every other year. For example, if you receive a 2018 Cycle 1 grant, the next time you can apply is 2020 Cycle 1.

**Q: What makes a proposal more competitive?**

A: The PTCF receives an overwhelming number of applications each cycle. Competitive grant proposals demonstrate strong alignment with a PTCF focus areas listed above.

**Q: If we are declined a grant, can we resubmit an application in the future for the same project?**

A: Yes, although the PTCF board will be looking for a strengthened proposal.

**Q: Who will review the PTCF Applications?**

A: All proposals will be reviewed and selected by the PTCF board, which includes executives from adidas America, Alaska Airlines, Portland Timbers & Thorns FC, and Providence Health & Services.

**Q: Will grantees be required to complete an evaluation?**

A: A brief evaluation will be emailed to recipients six months after receiving funding. An organization that does not submit a completed program evaluation will reduce its chances of receiving funding in the future.

*If you still have questions after reviewing this document,  
please send inquiries to [standtogether@timbers.com](mailto:standtogether@timbers.com).*